



Gippsland Rotary Centenary House (Incorporated)

2012 – 2013

ANNUAL REPORT

Part 1 - Committee of Management
(Consolidated Report)

Part 2 – Treasurer’s Report and Audited
Financial Statements

Our Purpose: Gippsland Rotary Centenary House provides affordable and supportive accommodation for patients undergoing cancer treatment and other medical services at the Latrobe Regional Hospital and their families.

Summary: Stage 1 was opened in September 2006 with a project cost \$2.063 million financed by grants from the Federal & State Governments, Latrobe City, philanthropic trusts, Rotary Clubs and other community organisations, businesses and the public. GRCH employs one full-time House Manager supported by a team of volunteers and is operated on a not for profit basis.

A Stage 2 was officially opened in November 2012 at a cost around \$2.4 million, but has been in use since the 26th October 2011. It has added an additional 9 family units and associated infrastructure plus a Community Room and 2 offices.

PART 1 - COMMITTEE OF MANAGEMENT **CONSOLIDATED REPORT FOR 2011 - 2012**

The Committee of Management is proud to present the Gippsland Rotary Centenary House Annual Report for the 2012 - 2013 reporting period. During this time we have achieved a great deal for our Gippsland community as this report will outline.

1. Overview

Gippsland Rotary Centenary House (GRCH) has continued to operate on a very sustainable basis over the past 12 months maintaining great community and Rotary support. Our occupancy rate remains very high on a 5 day per week basis, during which time the Gippsland Cancer Care Centre (GCCC) operates despite the opening of the additional 9 family rooms in Stage 2.

The highlight of the year was the official opening of Stage 2 by District Governor Tony Spring on the 23rd November 2012. It was a well attended function of Past Rotary Governors, Rotarians and partners, Russell Northe MLA, Darren Chester MHR, LRH Board Chair Kellie O'Callaghan and Latrobe City Mayor Cr Sandy Kam, who also officially opened the Latrobe City Community Room. Russell Northe also planted a commemorative tree to acknowledge the State Government's grant towards the landscaping of the site.

We also took advantage to launch our new logo overcoming many issues with the old but much like old logo. We also boast a new web-site www.centenaryhouse.org.au thanks to a donation in kind by Image Direct.

Despite our high occupancy rates if for whatever reason the demand from patients attending the Gippsland Cancer Care Centre drops vacancies are generally filled by the families of in-patients or out-patients receiving other services provided by the Latrobe Regional Hospital. This arrangement when required usually means that our 7 day per week occupancy rate increases.

Thanks to Carol Crewe, Liz Tierney and our crew of volunteers, we have maintained high standards at the house while keeping our costs down. We have operated well within the operation budget again this year and maintained the same fees to our guests and their families that we established when we opened in September 2006. We budgeted on a manageable operating deficit to ensure our rates remain affordable the shortfall being funded from donations and fundraising. This is an outstanding outcome because our unavoidable costs have increased significantly over that period. Our volunteers still manage to clean the house thanks mainly to Rosalie Davey and Joan Peachy. Our garden was well maintained by very active volunteers headed up by Rob Soares, Dave Swainsbury along with Rod Whitmore, Dick Stanistreet, Alan MacRae, Kees Kroon and others from time to time. Our "Washalot" team of Barb and Ray Beebe, Liz and Ross Ollquist, Marion and Mike Answerth, Lorraine and Ken Peake and Coral Thomsen, manage to keep on top of the house's laundry requirements again keeping our costs down to a minimum. Despite the VPTAS allowance not increasing since we initially opened in 2006 we have kept our rates the same over that period. Tom and Cindy Shanahan also assist on a regular basis with administrative work under the direction of Carol.

David Gittins continues to support us with the provision of a Ford Falcon station wagon as he is also the principal of Valley Ford. Thanks David.

Our fundraising committee chaired by Kay Radford has been again very active in running and assisting other groups in organising events raising money for the house. Her group also arranges the catering for the many diverse groups who visit the house. Rhonda and Noel Wheeldon have developed a very enthusiastic group of supporters in East Gippsland who not only organised very successful events, but assisted in raising the profile of GRCH in the areas and done an outstanding job. Likewise with Michael Malone, who has done an outstanding job in South Gippsland and Bass Coast. Together these municipalities represent almost 90% of the patients and families that take advantage of the services we provide at GRCH.

As our financial report attests that we remain financially very sound despite the huge expenditure associated with Stage 2. This is mainly due to the constant support from our district Rotary Clubs and community donations. This is very gratifying because it confirms the community need GRCH provides.

This year we received a grant of \$15,000 from the Gippsland Bishop's Family Fund towards the construction of a uni-sex and disability accessible public toilet currently near completion adjacent to the BBQ Gazebo which also now has a commercial quality natural gas barbeque.

The COM has also approved the design of a future Stage 3 Development. Audun Pedersen has been engaged again as our architect and we will be in a position to proceed with the project as we did for Stage 2 if the need is demonstrated and funding available.

2. Stage 2 Development

The Stage 2 Development was completed and opened for operation following the receipt of or certificate of occupancy on 26th October 2011 and officially opened on the 23rd November 2012 by Rotary District Governor Tony Spring.

The opening of Stage 2 coincided with the opening of the second radiotherapy unit at the Gippsland Cancer Care Centre which had an immediate impact on our occupancy rate with some weeks reaching 100% on a 5 day per week basis. While our occupancy rate varies from week to week the increase in the GCCC's capability in treating cancer patients will further increase with the planned increase in chemotherapy places which will impact us shortly.



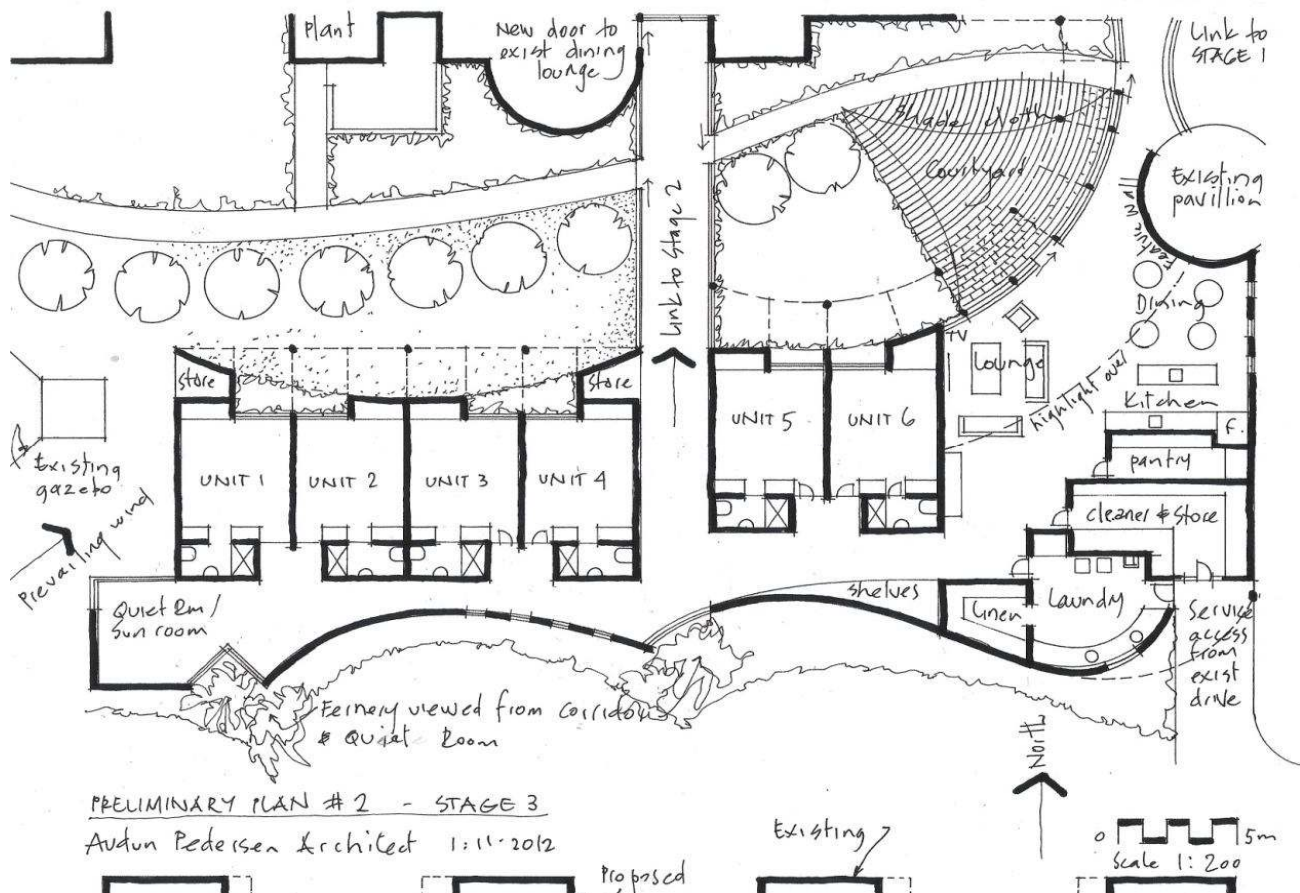
Left: The Opening Plaque



Above: L to R Russell Northe, MLA Morwell, Ken Peake, GRCH Chair, Kay Radford, GRCH Fundraising Chair, Darren Chester. MHR Gippsland

3. Stage 3 Potential Development

On the basis of current LRH future planning the COM has immediately commenced the planning and design of a Stage 3 development which will include a further 6 family units and associated supporting infra structure. This will put GRCH in a similar position as it was with the stage 2 development, this is being prepared to go to tender immediately the need for it is demonstrated and funding available.



4. Latrobe Regional Hospital

The COM and members of the Latrobe Regional Hospital Board met during the year to discuss future developments, issues and to reinforce the relationship and relevance of GRCH in the delivery of hospital services to patients at LRH and the GCCC. The meeting was extremely positive and should ensure meaningful communication between the LRH Board and the GRCH Committee of Management on matter relevant to GRCH's future developments.

5. Committee of Management

We have allocated responsibilities to Committee of Management members to ensure that all aspects of our business are appropriately managed.

Our current Committee of Management as at the end of June 2013 is as following:

- Ken Peake (Chair)
- Mike Answerth (Secretary, Promotions)
- Dave Swainsbury (Operations Chair/Liaison and acting Treasurer)
- Kay Radford (Fundraising)
- Rhonda Wheeldon (East Gippsland)
- Noel Wheeldon (East Gippsland)
- Diane Wilkinson (Operations)
- Michael Malone (South Gippsland and Bass Coast)
- Ray Scheffer (Garden and Grounds Development)
- Rob Suares (Building)
- Alan MacRae (Operations)
- Leo Billington
- Neil McCluskey
- Carol Crewe (House Manager and ex officio member)

The committee has now developed the following important management priorities which now only require implementation and on-going review:

- The Strategic Plan
- Risk Management
- Staffing and modus operandi after the opening of Stage 2

Recently the COM has focussed on prioritising management and operational policies and procedures. The Operations sub-committee of Dave Swainsbury, Diane Wilkinson, Alan MacRae and Carol Crewe have worked hard and professionally to regularly submit relevant and prioritised policies the COM for approval.

Other Committees

5.1 Fundraising Sub-Committee

The Fundraising Sub-Committee has remained very active during the past year and in many respects is the public face of GRCH always ensuring GRCH is before the public. Another function in the first instance is to organise catering and meals for groups who periodically visit the house. This activity also provides the opportunity to raise funds. Other activities organised during the year were:

- *Inner Wheel Club ~ Morwell: Dinner & House tour.*
- *Pakenham Rotary Club: Catering*
- *Celebration of Life: Community area.*
- *Hill End Quilting Club:*
- *Ladybirds Community Club of Drouin 25th Birthday celebrations*
- *N.Y.S.F: Catering.*
- *Christmas in July*
- *Australian College of Midwives: Catering,*
- *Daffodil Day: Daffodils supplied to Centenary House.*
- *Spring Fever Fashion 3 Broome Street; Traralgon. (80 guests)*
- *Moe Inner Wheel Club: House tour & catering.*
- *Rotary Youth Exchange Program: Catering.*
- *Rotary Forum at Monash University: Catering.*
- *Rotary Club of Warragul: Dinner & House tour.*
- *2012 Ride For Sick Kids: GRCH accommodation & meals.*
- *Oaks Day ~ Lakes Entrance: Fundraiser.*
- *Opening Stage 2 GRCH: Catering.*
- *Maternity Workshop: Catering morning tea/ lunch 32 persons.*
- *A Hairdresser's Fairytale: Major fundraiser.*
- *Rotary Youth Exchange Program: All day catering. 30 – 35 people.*
- *Bendigo Bank Corporate Day: Gourmet catering approx 20 persons.*
- *Suncorp Bank: Luncheon invite. \$500 cheque presentation.*
- *Leukemia Foundation: Lunch with representative, Nicole.*
- *Film Night: Eye of the Storm.*
- *Gallery Exhibition at Yinnar. 2 volunteers.*

5.1.1 East Gippsland Group

Last year at this time the Inner Wheel of Bairnsdale were busily organising an Oaks Day at the Mechanics Institute in Lakes Entrance. The club members provided the catering and the successful day realised a profit of \$9,000 which was donated to GRCH and nominated for the building of a Wisteria Arbour.

The visit to the Inner Wheel Club by volunteer Landscaper Ray Scheffer resulted in a great evening where the daughter of Past resident Kath Banks sold embroidered goods which Jo Scheffer bought as presents.

The enthusiasm for the Arbour resulted from Ray's wonderful visit.

A well attended Breakfast held now for 10 years produced a profit of \$1,500 and was thoroughly enjoyed by the attendees. The weather this year a worry with storms and rain on the evening prior resulting in the need to remove the Wheeldon's furniture making a large workload. A suggestion for

next year was made by Leigh Venables to relocate to the new Eastwood Village Community Centre. Unfortunately the residents' council voted against it and to keep use of facility to village Residents.

Bairnsdale Inner Wheel have appreciated Ken and Lorraine Peake who have attended most of our breakfasts over the years and the hard work of Noel Wheeldon in moving and relocating to organise the verandah and house for the breakfasts plus the RSL in Bairnsdale who loan free of charge 100 chairs. Mitchell River Rotarians Terry White and Lindsay Crawford again did a wonderful job with this year's cooking. The wonderful donation of 100 dozen eggs from Stratford Poultry who delivered them on the morning and stayed to chat

Rhonda and Noel Wheeldon

5.2 Operations Committee Report

(Prepared by Dave Swainsbury, Operations Sub-Committee Chairman)

It is my pleasure to present this report on behalf of the Operations Sub-ommittee. The Operations Sub-committee was re-established this year and comprised of Dave Swainsbury Chair, Diane Wilkinson and Alan MacRae

The biggest activity for this year has been to finalise Contracts of Employment for our Staff. Following the acceptance of our Organisational Structure which included the posts of Operations Manager and Operations Assistant we were able to establish Modern Award Contracts for the posts with the assistance of VECCI consultants. Carol Crewe successfully transitioned into the Operations Manager post and Liz Tierney accepted the post as Operations Assistant. Final contracts were signed off by May 2013. Many thanks to Diane and Alan for their tireless iterations to get the contracts acceptable to all.

Many thanks to Carol and Liz for ably getting us up and running smoothly into Stage 2. Michael Anderson has been our relief person and done a wonderful job. He has been instrumental in this by supporting Carol and Liz during their periods of leave or as needed during high work load periods.

The Monday group continue to maintain the house and gardens to a very high standard. Rob and Alan keep the team on their toes not to mention the Manager's never ending lists.

The other major activity for the Operations Sub-committee has been the review of Policies and Procedures. Diane Wilkinson has been instrumental in ensuring we have appropriate documents and in place followed by a review of existing documents for currency and relevance. This is a huge task and will continue well into the 2013/14 year.

GRCH continues to hold appropriate and current Latrobe City Certification in regard to Public Health and Well Being Act 2008 (Prescribed Accommodation) Regulations 2009 and the Food Safety Standards Code Food Act 1984.

Presentations to public organisations and Rotary Clubs continued throughout the year.

5.2.1 Operational Statistics

Statistics for the end of the year (June 2013) regarding guest accommodation at GRCH are as follows:

1393 bookings

816 primary guests

2218 total guests

56% of primary guests were female and 44% male

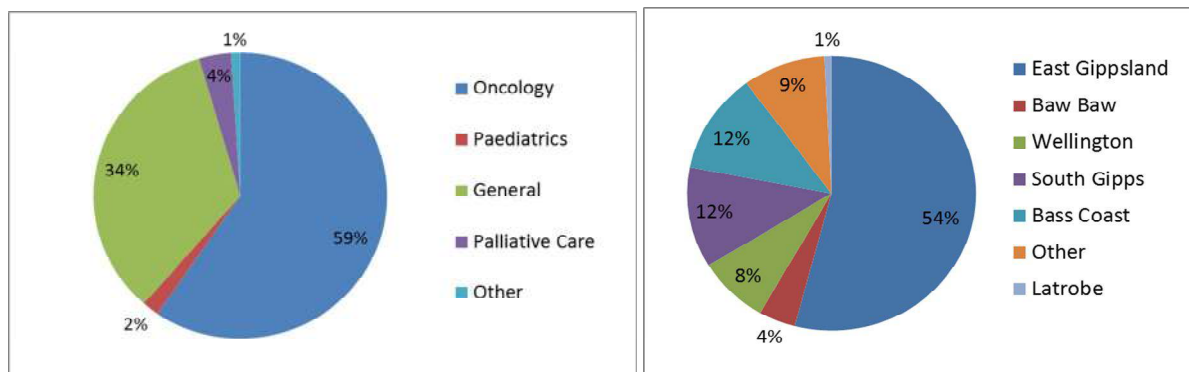
The average age of primary guests was 64 years

The average stay was 7 nights over 2 weeks – this varied from 1 night to 9 weeks

The average distance travelled was 152 km

Oncology patients made up 59% of bookings; Paediatrics – 2%; Palliative – 4%; and General – 35%

Our primary guests are from the following locations and our residents present at LRH for the following reasons:



5.2.2 Operational Financial Report

In regards to Operational Financial performance for year ended June 30 2013 showed an operational income of \$138,176.80 and expenses of \$173,053.29 which indicates an operating deficit of \$34,214.00 including interest, this is in line with budget predictions for the year. The full financial performance for GRCH can be seen in the accompanying audited financial reports.

7. Summary

In summary it has been yet another very successful year, one which has seen the profile and recognition of the benefit of the house acknowledged. Our greatest ambassadors are our guests who spread the word throughout Gippsland. We are ably supported by Rhonda and Noel Wheeldon in East Gippsland Michael Malone in South Gippsland and Bass Coast during the past year. They are our public faces in those areas for GRCH. The completion of Stage 2 has been a fantastic achievement.

Our immediate focus will be one of consolidation and the establishment and maintenance of good governance, sound management practices and continued outstanding service to the people of Gippsland. We have finalised contractual employment arrangement with both Carol Crewe and Liz Tierney for the foreseeable future and I think we have a wonderful management team to meet the objectives we have set for ourselves.

I would also like to thank the Committee of Management, our various subcommittees and our wonderful volunteers for their dedicated work. I would especially like to thank Dave Swainsbury, who has acted as our treasurer, deputy chair and operations subcommittee chair throughout the year as well as being a consistent hands-on volunteer. Also thanks to Kay Radford for her constant hard work.

Ken Peake
Chair, Committee of Management
Gippsland Rotary Centenary House Inc.

PART 2 – TREASURER’S REPORT AND AUDITED FINANCIAL STATEMENTS

It is my pleasure to present the financial performance of GRCH for the 2012/2013 financial year.

We continue to be supported by Rothbury Bookkeeping Services, who have helped us deliver timely and accurate monthly reports to ensure a fit for purpose reporting and accounting process. Rothbury also have facilitated our Business Activity Statement requirements. Mark Reidy of RGM Accountants has also continued to assist GRCH in the preparation of financial matters during the year including the preparation of Annual Financial Statements.

As can be seen from the Annual Financial Statements GRCH continues to trade strongly as a not for profit organisation. Accommodation fees have not increased since opening in 2006 nor have the rates of resident transport assistance payments.

The Annual Financial Statements have been audited by Bernd W Ritzer (FCA). He has provided a comprehensive report and matters to be addressed to further strengthen our governance. GRCH is grateful for his assistance.

The audited statements along with the audit report are appended to this report.

Dave Swainsbury
Acting Treasurer

GIPPSLAND ROTARY CENTENARY HOUSE INC
A.B.N. 26 883 085 367

STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2013

	Note	2013 \$	2012 \$
Revenue	2	272,479	727,475
Accountancy expenses		(2,393)	(3,911)
Advertising expenses		(680)	(2,180)
Auditors' remuneration	3	(1,681)	(2,568)
Bad and doubtful debt expenses		-	(1,254)
Depreciation and amortisation expenses		(113,192)	(56,639)
Employee benefits expenses		(121,358)	(93,778)
Other expenses		(98,684)	(78,302)
(Loss) Profit for the year	4	(65,509)	488,843
Total comprehensive income for the year		(65,509)	488,843
Total comprehensive income attributable to members of the entity		(65,509)	488,843

The accompanying notes form part of these financial statements.

GIPPSLAND ROTARY CENTENARY HOUSE INC
A.B.N. 26 883 085 367

STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2013

	Note	2013 \$	2012 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	5	520,730	520,049
Accounts receivable and other debtors	6	15,587	10,895
TOTAL CURRENT ASSETS		<u>536,317</u>	<u>530,944</u>
NON-CURRENT ASSETS			
Property, plant and equipment	7	3,821,071	3,923,261
TOTAL NON-CURRENT ASSETS		<u>3,821,071</u>	<u>3,923,261</u>
TOTAL ASSETS		<u>4,357,388</u>	<u>4,454,205</u>
LIABILITIES			
CURRENT LIABILITIES			
Accounts Payable and Other Payables	8	41,170	72,477
TOTAL CURRENT LIABILITIES		<u>41,170</u>	<u>72,477</u>
TOTAL LIABILITIES		<u>41,170</u>	<u>72,477</u>
NET ASSETS		<u>4,316,218</u>	<u>4,381,728</u>
EQUITY			
Retained earnings	9	4,316,218	4,381,728
TOTAL EQUITY		<u>4,316,218</u>	<u>4,381,728</u>

The accompanying notes form part of these financial statements.

GIPPSLAND ROTARY CENTENARY HOUSE INC
A.B.N. 26 883 085 367

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2013

	Note	Retained earnings	\$	\$	\$	Total	\$
Balance at 1 July 2011		3,892,885				3,892,885	
Profit attributable to members		488,843				488,843	
Balance at 30 June 2012		4,381,728	-		-	4,381,728	
Profit attributable to members		(65,509)				(65,509)	
Balance at 30 June 2013		4,316,219	-		-	4,316,219	

The accompanying notes form part of these financial statements.

GIPPSLAND ROTARY CENTENARY HOUSE INC
A.B.N. 26 883 085 367

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2013

	2013	2012
	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts from customers	258,686	768,362
Payments to suppliers and employees	(212,254)	(164,894)
Interest received	10,069	17,538
Net cash provided by operating activities	<u>56,501</u>	<u>621,006</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from sale of property, plant and equipment	-	6,326
Payments for property, plant and equipment	(11,002)	(973,117)
Net cash used in investing activities	<u>(11,002)</u>	<u>(966,791)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Repayment of financial liabilities	(44,817)	(50,047)
Net cash used in financing activities	<u>(44,817)</u>	<u>(50,047)</u>
Net increase (decrease) in cash held	682	(395,832)
Cash at beginning of financial year	520,049	915,881
Cash at end of financial year	<u>520,731</u>	<u>520,049</u>

The accompanying notes form part of these financial statements.

GIPPSLAND ROTARY CENTENARY HOUSE INC
A.B.N. 26 883 085 367

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

1 Statement of Significant Accounting Policies

The financial statements cover GIPPSLAND ROTARY CENTENARY HOUSE INC as an individual entity. GIPPSLAND ROTARY CENTENARY HOUSE INC is an association incorporated in VIC under the Associations Incorporation Act 1981.

Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and the Associations Incorporation Act 1981. The association is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Compliance with Australian Accounting Standards ensures that the financial statements and notes also comply with International Financial Reporting Standards as issued by the IASB. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

The financial statements were authorised for issue on by the members of the association.

Accounting Policies

Going Concern

The association has made a loss of \$65,509 during the 2013 financial year. Included in this loss is \$113,192 in depreciation which is a non-cash expense. When the depreciation is added back there is a profit of \$47,683. The non-property assets of the association exceed the liabilities by \$514,042. Based on these facts the board consider that the association is a going concern.

GIPPSLAND ROTARY CENTENARY HOUSE INC
A.B.N. 26 883 085 367

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Property

Freehold land and buildings are shown at their fair value (being the amount for which an asset could be exchanged between knowledgeable willing parties in an arm's length transaction), based on periodic, but at least triennial, valuations by external independent valuers, less subsequent depreciation for buildings.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Plant and equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

The cost of fixed assets constructed within the association includes the cost of materials, direct labour, borrowing costs and an appropriate proportion of fixed and variable overheads.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the association and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

Depreciation

The depreciable amount of all fixed assets excluding buildings and capitalised lease assets is depreciated on a diminishing value basis over the asset's useful life to the association commencing from the time the asset is held ready for use. The depreciable amount of buildings and capitalised lease assets is depreciated on a prime cost basis over the asset's useful life to the association commencing from the time the asset is held ready for use.

GIPPSLAND ROTARY CENTENARY HOUSE INC
A.B.N. 26 883 085 367

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement. When revalued assets are sold, amounts included in the revaluation relating to that asset are transferred to retained earnings.

Accounts Receivable and Other Receivables

Accounts receivable are recognised initially at the transaction price (i.e. cost) and are subsequently measured at cost less provision for impairment. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

At the end of each reporting period, the carrying amount of accounts receivable and other receivables are reviewed to determine whether there is any objective evidence that the amounts are not recoverable. If so, an impairment loss is recognised immediately in statement of comprehensive income.

Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may not satisfy vesting requirements. Those cash outflows are discounted using market yields on national government bonds with terms to maturity that match the expected timing of cash flows.

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the statement of financial position.

GIPPSLAND ROTARY CENTENARY HOUSE INC
A.B.N. 26 883 085 367

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument.

Revenue recognition relating to the provision of services is determined with reference to the stage of completion of the transaction at the end of the reporting period and where outcome of the contract can be estimated reliably. Stage of completion is determined with reference to the services performed to date as a percentage of total anticipated services to be performed. Where the outcome cannot be estimated reliably, revenue is recognised only to the extent that related expenditure is recoverable.

Revenue from the provision of membership subscriptions is recognised on a straight line basis over the financial year.

All revenue is stated net of the amount of goods and services tax (GST).

Accounts Payable and Other Payables

Accounts payable and other payables represent the liabilities at the end of the reporting period for goods and services received by the association that remain unpaid.

Accounts payable are recognised at their transaction price. Accounts payable are obligations on the basis of normal credit terms.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities, which are recoverable from or payable to the ATO, are presented as operating cash flows included in receipts from customers or payments to suppliers.

Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

GIPPSLAND ROTARY CENTENARY HOUSE INC
A.B.N. 26 883 085 367

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

	2013	2012
	\$	\$
2 Revenue and Other Income		
Revenue		
Other revenue:		
Interest received	10,069	17,538
Other revenue	262,410	709,937
	<u>272,479</u>	<u>727,475</u>
Total revenue	<u>272,479</u>	<u>727,475</u>
3 Auditors' Remuneration		
Auditors Remuneration - Fees	<u>1,681</u>	<u>2,568</u>
4 Profit for the year		
Profit before income tax from continuing operations includes the following specific expenses:		
Expenses		
Employee benefits expense:		
contributions to defined contribution superannuation funds	12,929	13,809
Depreciation of property, plant and equipment	113,192	56,639
Bad Debts		
Total bad and doubtful debts	<u>-</u>	<u>-</u>
5 Cash and Cash Equivalents		
ANZ Business Classic Account #4991-80855	145,957	225,938
Bendigo Bank - Operations #12-837-6142	6,947	40,809
Bendigo Bank - Com Grant #13-839-8037	14,537	128,421
Bendigo Bank - Fundraising #13-015-8215	32,479	41,048
Bendigo Bank Term Deposit #14-703-6966	307,022	-
Bendigo Bank - Building #14-202-4322	186	47,459
Petty Cash	355	67
Bendigo Bank - Pay Deductions #13-436-6293	7,987	3,573
ANZ V2 Plus Account #9065-84612	-	32,649
Undeposited Funds	5,260	85
	<u>520,730</u>	<u>520,049</u>

GIPPSLAND ROTARY CENTENARY HOUSE INC
A.B.N. 26 883 085 367

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

	2013	2012
	\$	\$
Reconciliation of cash		
Cash at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows:		
ANZ Business Classic Account #4991-80855	145,957	225,938
Bendigo Bank - Operations #12-837-6142	6,947	40,809
Bendigo Bank - Com Grant #13-839-8037	14,537	128,421
Bendigo Bank - Fundraising #13-015-8215	32,479	41,048
Bendigo Bank Term Deposit #14-703-6966	307,022	-
Bendigo Bank - Building #14-202-4322	186	47,459
Petty Cash	355	67
Bendigo Bank - Pay Deductions #13-436-6293	7,987	3,573
ANZ V2 Plus Account #9065-84612	-	32,649
Undeposited Funds	5,260	85
	<u>520,730</u>	<u>520,049</u>
6 Accounts Receivable and Other Debtors		
Current		
Trade Debtors	14,190	7,655
GST on Acquisitions	1,397	3,240
	<u>15,587</u>	<u>10,895</u>
The association does not hold any financial assets whose terms have been renegotiated, but which would otherwise be past due or impaired.		
7 Property, Plant and Equipment		
Land and Buildings		
Buildings under Construction at Cost to Date	4,009,250	4,002,793
Less Prov'n for Depreciation	(231,607)	(131,376)
	<u>3,777,643</u>	<u>3,871,417</u>
Total Land and Buildings	<u>3,777,643</u>	<u>3,871,417</u>
Plant & Equipment - at Cost		
Plant & Equipment - at Cost	115,356	115,356
Less Prov'n for Depreciation	(80,208)	(70,465)
	<u>35,148</u>	<u>44,891</u>
Office Equipment - at Cost		
Office Equipment - at Cost	15,030	10,485
Less Prov'n for Depreciation	(6,750)	(3,532)
	<u>8,280</u>	<u>6,953</u>

GIPPSLAND ROTARY CENTENARY HOUSE INC
A.B.N. 26 883 085 367

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

	2013	2012
	\$	\$
Total Plant and Equipment	<u>43,428</u>	<u>51,844</u>
Total Property, Plant and Equipment	<u>3,821,071</u>	<u>3,923,261</u>
8 Accounts Payable and Other Payables		
Current		
Trade Creditors	16,850	4,576
PAYG Tax Withheld	2,324	2,542
Building Retention	-	44,818
Accrued Expenses	6,545	7,911
Provision for Annual Leave	7,494	7,832
Provision for Long Service Leave	7,957	4,798
	<u>41,170</u>	<u>72,477</u>
9 Retained Earnings		
Retained earnings at the beginning of the financial year	4,381,727	3,892,885
(Net loss) Net profit attributable to the association	<u>(65,509)</u>	<u>488,843</u>
Retained earnings at the end of the financial year	<u>4,316,218</u>	<u>4,381,728</u>
10 Cash Flow Information		
Reconciliation of Cash Flow from Operations with Profit after Income Tax		
Profit (Loss) after income tax	(65,509)	488,843
Non-cash flows in profit		
Depreciation	113,192	56,639
Changes in assets and liabilities, net of the effects of purchase and disposal of subsidiaries		
(Increase)/decrease in trade and other receivables	(4,692)	57,827
Increase/(decrease) in trade and other payables	12,055	13,431
Increase/(decrease) in provisions	1,455	4,266
	<u>56,501</u>	<u>621,006</u>

GIPPSLAND ROTARY CENTENARY HOUSE INC
A.B.N. 26 883 085 367

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2013

2013
\$

2012
\$

11 Association Details

The registered office of the association is:

39 Valley Drive Traralgon VIC 3844

The principal place of business is:

39 Valley Drive Traralgon VIC 3844

GIPPSLAND ROTARY CENTENARY HOUSE INC
A.B.N. 26 883 085 367

PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30 JUNE 2013

	2013	2012
	\$	\$
INCOME		
Interest Received	<u>10,069</u>	<u>17,538</u>
OTHER INCOME		
Donations Received	100,047	116,716
Grants Received	-	450,000
Fundraising Income	35,332	54,773
Accommodation Income	41,900	30,945
Support Income	<u>85,131</u>	<u>57,503</u>
	<u>262,410</u>	<u>709,937</u>
	<u>272,479</u>	<u>727,475</u>

The accompanying notes form part of these financial statements.

GIPPSLAND ROTARY CENTENARY HOUSE INC
A.B.N. 26 883 085 367

PROFIT AND LOSS STATEMENT
FOR THE YEAR ENDED 30 JUNE 2013

	2013	2012
	\$	\$
EXPENSES		
Accountancy	2,393	3,911
Advertising & Promotion	680	2,180
Auditors Remuneration - Fees	1,681	2,568
Bad Debts	-	1,254
Bank Charges	623	661
Fundraising Committee Expenses	2,703	15,709
Paver Expenses	1,930	-
Cleaning	1,194	1,118
Consultants Fees	20,879	6,928
Depreciation	113,192	56,639
Electricity & Gas	22,983	12,741
Equipment Replacement	-	3,409
Fire Monitoring	2,685	2,584
Gardening	9,393	1,917
Hire of Plant & Equipment	1,231	-
Insurance	7,285	6,622
Motor Vehicle Expenses	1,226	1,549
Permits, Licences & Fees	100	431
Postage	668	538
Printing & Stationery	3,979	3,646
Rates	2,914	2,503
Repairs & Maintenance	5,513	6,892
Security	1,582	1,617
Staff & Guest Amenities	6,591	5,135
Staff Training	109	-
Superannuation	12,929	13,809
Telephone	4,205	3,784
Travelling Expenses	5,808	4,515
Wages	101,729	74,834
Workcover	1,783	1,138
	337,988	238,632
(Loss) Profit before income tax	(65,509)	488,843

The accompanying notes form part of these financial statements.